Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**PRNSS COLLEGE, MATTANNUR**
Name of the head of the Institution	**Dr Beena S**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04902471253**
Mobile no.	**9447075484**
Registered Email	**iqacprnss@gmail.com**
Alternate Email	**prnsscollege@yahoo.com**
Address	**Mattannur College P O, Mattannur, Kannur, 670702**
City/Town	**Mattannur**
State/UT	**Kerala**
Pincode	**670702**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Deepa K**
Phone no/Alternate Phone no.	**04972727248**
Mobile no.	**9895604213**
Registered Email	**deepa00hari@gmail.com**
Alternate Email	**beenarajmath@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.prnsscollege.ac.in/cft6yjm/iqac/AQAR%202017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.prnsscollege.ac.in/acccalenders.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.62**	**2010**	**04-Sep-2010**	**03-Sep-2015**
2	**B+**	**2.62**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC	**11-Jun-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Preparation of Academic Calendar	01-Jun-2018 1	1451
Workshop on restructuring undergraduate curriculum	11-Oct-2018 1	48
Submission of AQAR	22-Nov-2018 1	1470
Orientation to freshers	05-Sep-2018 1	450
Training Programme to administrative staff	01-Mar-2019 2	11

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Swachatha Mission	Central/State Govt.	2018 1	20000
Botany Department	World Environment Day	KSCSTE	2018 1	10341
Zoology Department	Urjakiran	State Govt.	2019 1	9000
Institution	RUSA 2.0	Central /State Govt.	2019 3	1000000
Institttution	Scholar Support Programme	State Govt.	2018 1	85500
Institution	Walk With a Scholar	State Govt.	2018 1	194400
Mathematics Department	National Mathematics Day	KSCSTE	2018 1	10000
Chemistry Department	Ozone Day 2017	KSCSTE	2018 1	17000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Submitted proposals for funding to RUSA and DBT

Conducted workshop for faculty on restructuring undergraduate curriculum

Submitted institutional data to AIHSE

Prepared and Submitted AQAR

Academic and Administrative Audit conducted

[View File]()

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Promote academic enrichment activities	**Organised a workshop on curriculum revision.**
Strengthen extension and outreach activities	**Significant contributions done by NSS and NCC units in flood relief work and other outreach programmes**
Build environment consciousness	**NSS,NCC and various departments organised awareness programmes .**
Mobilise fund for infrastructure development and research activities	**Submitted proposal to RUSA 2 crores sanctioned Submitted proposal to DBT**
Introduce new diploma/ certificate/valued added courses	**2 diploma courses ,2 certificate courses and 1 value added course initiated**
[View File]()	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Council	**30-Jul-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	**No**

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**18-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institution uses the automation software 'ecollege solutions' with modules on student data base, student attendance,staff details, enquiry, students diary, staff diary, certificates and system administration**

<div align="center">

Part B

</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed by academic bodies of university of which faculty members are representatives. The IQAC prepares yearly action plan and academic calendar in accordance with the curriculum framed by university. The academic calendar is published in work diary and circulated to the departments at the beginning of the academic year. Accordingly individual course plans are submitted by faculty to respective department councils and are integrated to form a departmental year plan. Departmental plans are then brought to the college staff council. Various department plans together forms the Institutional Strategic Plan. The Principal and the convener of Academic Committee administer the effective implementation of the plan. The head of various departments have the responsibility of implementing the action plan within the stipulated time. . Effective curriculum delivery and transaction is ensured through following methods • Implementing ICT enabled teaching methods. • Providing access to latest reference and text books, journals and internet. • Motivating students to join online courses of NPTEL. • Conducting regular and continuous internal assessments through assignments, seminars, test papers and viva voce. • Providing guidance to students to undertake investigatory projects. • Arranging study tour/field visits by the departments to places of academic interest. • Conducting Seminars/workshops and enrichment programmes on topics of academic relevance • Arranging interaction with eminent scientists and academicians • Encouraging student's participation in department level club activities. • Motivating students to enroll in NCC and NSS and supporting their activities. • Organising cultural programmes under the banner of Students Union and Arts Forum of the college. • Encouraging students to participate in sports and games activities conducted by Physical Education Department. • Encouraging research activities. • Implementation of Effective mentoring schemes-WWS and SSP • Conducting regular PTS meetings The following practices helps in systematic documentation to ensure effective curriculum delivery • Publishing Academic calendar by IQAC and all departments • Maintaining Work diary by

teachers • Compiling department wise semester reports of curricular andco curricular activities • Mainatining records of continuous evaluation and result analysis • Maintaining records of student progression • Collecting feedback on faculty and curriculum from students and documentation of analysis reports and action taken • Conducting annual academic audit • Preparation of AQAR by IQAC

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in photography	NA	30/07/2018	30	• Photography as career • Enrepreneurship in the field of media and photography	Skills in using camera
Classical dance : Theory and Practice	NA	15/09/2018	20	• Dance as a Profession	skill development
NA	Diploma in Computer Applications	24/01/2019	180	• Entrepreneurship in the field of computer applications	Skill in using softwares
NA	Professional Diploma in Shipping and Logistics	22/09/2018	600	Entrepreneurship in logistics	skill development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	56	51

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga	11/06/2018	20

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History	58
BSc	Zoology	33
BSc	Plantscience	30

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback on faculty, curriculum, department and institution is collected from the students of all disciplines using software.Feedback from peers and alumni are collected regularly. A significant contribution in this direction is also provided by the Retired Teachers Forum functioning in the institution. The consolidated statement of feedback on faculty, department and curriculum is handed over to respective head of the departments for department level analysis. The analysis reports are submitted to the IQAC. The inferences drawn based on the analysis of feedback of faculty helps to identify the weaker aspects in teaching methods and overall performance of the faculty. Faculty adopts remedial measures to overcoming the shortcomings pointed out by the students. This helps in improving the quality of teaching The analysis of feedback on curriculum is done discipline wise at department level meetings and the suggestions are forwarded to the BOS and other university bodies. Recommendations of our faculty members in the statutory bodies of the university also plays a role in restructuring the curriculum. The analysis of feedback on department is done department wise . Analysis helps to identify the shortcomings in the planning and execution of department level curricular and cocurricular acticvities.This also helps to plan efficiently for the succeeding academic year . Based on analysis the HOD recommends to the head of the institution the requirements for improving the necessary infrastructure. Feedback from other stakeholders including parents, alumni and teachers are analysed which helps in identifying the strength and weakness of the institution. Such an analysis enables the faculty and head of the institution to do better planning for the overall development of the instititution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BA	ECONOMICS	60	3261	60
BA	HISTORY	60	2581	60
BA	ENGLISH	43	4650	43
BA	HINDI	40	1597	40
BCom	FINANCE	60	4475	60
BSc	PHYSICS	40	2338	40
BSc	CHEMISTRY	38	2403	38
BSc	MATHEMATICS	50	2000	50
BSc	ZOOLOGY	31	3275	31
BSc	PLANT SCIENCE	30	1280	30

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1276	60	38	0	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
60	30	12	10	5	68

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a well established mentoring system and addresses the day to day academic problems of the students. Mentoring system functions via following three sub systems: Tutorial system:All the students of the institution are enrolled under the tutorial system. The tutorial system of the institution ensures that the educational input is tailored effectively to students individually.A tutor is assigned to a group of 3040 students.The tutor acts as the mentor of these students and is the link between the institution and the parents.The tutors meets the students regularly during tutorial classes every week.The tutor maintains a good rapport with the mentees and provides them necessary advice and guidance in personal, educational and career issues.Mentoring via tutorial system helps the students in addressing issues objectively,identify their strength and weakness and set their goals. Walk With a Scholar (WWS) is a scheme by the Department of Collegiate Education,Govt. Of Kerala which proposes to arrange specialized mentoring programs for students in Under Graduate Programs in Arts, Science and Commerce and to provide guidance for their future. The scheme introduces the idea of mentoring and builds on the concept of mentor as a Guide and Friend. The mentoring scheme for students is purely voluntary in nature. It is open for students entering the first year of the Under Graduate Programme of Study.The Scheme aims at giving necessary orientation to needy students, to prepare them for employment and give them necessary guidance, motivation and necessary mental support to identify appropriate areas for higher study as well as employment. The scheme is successfully running in the college from 2014 2015. The college level coordinator coordinates WWS activities for the year. A total of 30 students from 1 st year degree batches are selected and allotted to different internal mentors. Total of, a 120hours sessions are provided by the internal mentors. During the internal mentoring sessions, mentees are given training on different programmes like preparation of bio data, debate onuse and misuse of social media, word

power and vocabulary increasing, power point presentation, quiz competition, essay writing, Group discussion, stage presentations,newspaper reading, Film review activity , Mock interview and self evaluation sessions .50 hours of external mentoring sessions are given to the mentees on various topics such as Body languages in Life, Leadership, Career planning and Goal setting, EmotionalIntelligence, Neuro Linguistic Programme, Cyber security and Crime. The Scholar Support Programme (SSP), initiated by Govt. of Kerala aims atimparting additional support to students in curricular areas of weakness. The programme was launched in the college in 20142015.The college level coordinator of SSP coordinates the activities for the year.Salient features of the programme include personalized additional support to students, tutorials, study materials, additional lectures, question banks and interactive sessions .5 subjects in which additional curricular support is needed is selected based on result analysis carried out by the college. Additional support and mentoring is provided to 40 students of various departments by 5 internal mentors. 75 hours of internal mentoring and 55 hours of external mentoring are provided to the mentees . Internal mentoring includes special training in subjects which the students find difficult.External mentoring sessions includes training in IT, personality development and motivation classes and career guidance classes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1276	52	1:40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	36	8	0	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.M.K Prasanna	Assistant Professor	Best NSS Programme Officer award ,Kannur University201819 .
2019	Dr. SumithP.V	Assistant Professor	BohalSodhManjusha Puraskar 2019
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	AECR, AHIR, AEGR,AHDR	6	18/03/2019	30/04/2019
BSc	CPHR, CCHR, CMSR, CZOR,CPLR	6	18/03/2019	30/04/2019
BCom	BR	6	18/03/2019	30/04/2019
MSc	PSMM	4	30/04/2019	30/06/2019
MCom	PCOM	4	30/04/2019	30/06/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution conducts continuous evaluation of the students for their sustained performance.The major components of continuous internal evaluation as per the curriculum are periodic class tests, assignments, seminars, viva and project work . In addition to this the institution adopts innovative techniques to evaluate the students. Entry level examinations /post admission tests are conducted for the freshers to evaluate their entry level competency.Online examinations and open book examinations are also adopted for internal evaluation. Effective clustering of students for peer teaching and special coaching classes for slow learners, are implemented to improve the performance of the students. . The tests are prepared and conducted as per the University examination pattern. To prepare students for practical and oral examinations, institute conducts mock Oral/Practical exams. The institute conducts two unit tests and model examseverysemester .Online MCQ Tests and oral examsare conducted appropriately as per the requirement of the concerned syllabi of different classes.The institution has an IA coordinator for smooth conduction of internal exams. The results tests are declared within 2 weeks of the conclusion of the test. The students can see their respective answer sheets and discuss their queries with concerned staff. The evaluation is done by respective course teachers in the mid and at the end of semester. The internal assessment grades of students is published and displayed on notice board before online submission to university. Internal assessment grievance redressal cell functions at department level and institution level to address the students grievances related to internal assessment.Hence a structured evaluation process has been designed and implemented

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC prepares academic calendar at the beginning of the academic year in accordance with the curriculum framed by university. The academic calendar is published in work diary and circulated to the departments at the beginning of the academic year. The departments prepare the academic plan in tune with the institutional academic calendar. The individual course plans are prepared by faculty and submitted to respective department councils and are integrated to form the departmental year plan. The institutional academic calendar specifies datesof college council meetings, IQAC meetings,department meetings, Class PTA meetings, university and internal exams and submission of attendance statements and marksheets. The important dates regarding commencement and end of all the semesters, days of national and regional importance and public holidays are specified in the academic calendar. Academic calendar also includes the tentative dates of cocurricular activities such as workshops , seminars and otherdepartment levelacticvities to be conducted by various departments.The departments and institution adheres to the schedule of meetings, examinations and other academic and cocurricular activities as per academic calendar as far as possible. In case of any change in schedule of the academic and cocurricular activities due to unavoidable reasons the academic activities are rescheduled as per the recommendations of the college council.This helps in the effective implementation of year plan and transaction of curriculum.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.prnsscollege.ac.in/cft6yjm/academic/COURSE_OBJECTIVE.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
AECR	BA	ECONOMICS	57	30	57.69
AHIR	BA	HISTORY	47	26	55.03
AEGR	BA	ENGLISH	41	25	60.97
AHDR	BA	HINDI	38	30	78.94
BR	BCom	FINANCE	53	39	73.58
CPHR	BSc	PHYSICS	36	21	58.33
CCHR	BSc	CHEMISTRY	33	28	84.85
CMSR	BSc	MATHEMATICS	40	21	52.5
CZOR	BSc	ZOOLOGY	33	28	84.85
CPLR	BSc	PLANTSCIENCE	30	26	86.66
PSMM	MSc	MATHEMATICS	15	13	86.66
PCOM	MCom	FINANCE	14	14	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.prnsscollege.ac.in/#

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on soap and detergent making	Chemistry	16/02/2019
Workshop on Investment Awareness	Commerce	05/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	PHYSICS	1	0.83
International	ZOOLOGY	2	3.49
International	COMMERCE	1	5.75
International	ENGLISH	1	5.87

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ECONOMICS	1
PHYSICS	2
ENGLISH	1
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Existence of 1521N,17230 and 1925F Neutron Halo Nuclei via Cluster decay processbin the Superheavy Region	R.K. BIJU	Brazilian Journal of Physics	2019	1	Dept. of Physics, PRNSS College, Mattannur	0
Multicultu	RAKHI	Teresian	2018	0	Dept. of	0

ralism and the Politics of Recognition: Towards a Fusion of Horizons	RAGHAVAN	Journal of English Studies			English, PRNSS College, mattannur	

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Studies on two neutrino double beta decay	R.K BIJU	INDIAN JOURNAL OF PHYSICS	2018	1	0	Dept. of Physics, PRNSS College, Mattannur

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	20	8	4
Presented papers	16	15	0	0
Resource persons	0	3	2	6

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	NCC /District Blood Bank, Kannur	1	106
Disaster management	NCC/Janahridaya Charitable Society Mattanur	1	106
Rescue operations in Kannur Flood Affected area	NCC /31 ker bn NCC Kannur	1	40

Kerala Voluntary Youth Action Force Camp	NCC/Kerala Government	1	5
Awareness programmeWomen health and hygeiene	NCC NSS/ JC I Pazhassi, Malabar cancer care society and Amma Pain and Paliative care unit	2	30
Santhwanam"	NSS/Collectorate kannur	2	120
Aksharahastham"	NSS/Sreebudha cultural committee	2	160
World breast feeding week observationAwareness	NSS/Kerala govt. Women Child development Department,Iritty Additional ICDS,Mattanur Municipality	2	62
Gandhi sandesaYathra and cleaning	NSS /Manas' charity organization	2	160
World cancer day awareness rally	JC I Pazhassi,Malabar cancer care society and Amma Pain and Paliative care unit	2	120
Blood donation camp	NSS/All Kerala blood Donors society	2	100
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS activities for the year 201819	Best NSS Unit 201819 Kannur University	Kannur University	50
NCC activities for the year 201819	NCC Achievers award 2019	NCC alumni club of Delhi	106
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachbharathabhiyan	NCC/31 Kerala bn NCC, Kannur	Beach cleaning	1	50
Urjakiran	EMC ,Govt.of Kerala	Energy Conservation	3	97

		awareness		
Parliamentary Election	Election Commission	Election Duty	2	82
Cancer Awareness	Malabar Cancer Care Society	World Cancer day Awareness Rally	2	120
Swachh Bharath	NSS and Mattanur Municipality	Mazhakkalapoorva Sucheekaranam	2	150
		View File		

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
collaborative reserach activity	Dr.Leena P T	INSA	1
		View File	

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
TRAINING PROGRAMME	PTTS 2018	NIT SURATHKAL,KARNATAKA	21/05/2018	10/06/2019	2
TRAINING PROGRAMME	TALENT NURTURE PROGRAMME 2018	KERALA SCHOOL OF MATHEMATICS	29/04/2019	25/05/2019	1
PROJECT WORK	MSc.PROJECT	ITM COLLEGE, MAYYIL	01/11/2018	15/03/2019	2
SHARING OF RESERACH FACILITIES	PhD WORK	KANNUR UNIVERSITY	04/06/2018	30/05/2019	2
TRAINING PROGRAMME	NYPUNYAFINISHING SCHOOL	RAJIVGANDHI NATIONAL INSTITUTE OF YOUTH DEVELOPMENT	14/01/2019	16/01/2019	60
		View File			

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SREE NARAYANA	15/09/2018	ACADEMIC	2

| COLLEGE , KANNUR | COLLABORATION RESEARCH ACTIVITIES | |

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18	5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
GRANDHA	Fully	3.1	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32400	4028012	245	118230	32645	4146242
Reference Books	1852	479226	1	2199	1853	481425
e-Books	3135000	5900	0	0	3135000	5900
Journals	14	22800	1	1200	15	24000
e-Journals	6000	0	0	0	6000	0
CD & Video	143	1500	0	0	143	1500

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	60	3	47	1	1	10	28	100	26
Added	0	0	0	0	0	0	0	0	0
Total	60	3	47	1	1	10	28	100	26

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
4	72845	1	66721

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has a standardized procedure for maintaining and utilizing various physical, academic and support facilities. There is a Maintenance Policy which outlines the methods and mode of conducting maintenance works. Maintaining updated stock registers is the first requirement as per this policy. Such stock registers are cross checked and verified on an interdepartmental basis. Once the stock registers are updated the HoD,s and teachers in charge are to report the required repairs and maintenance works to the College Principal who will present them in the College Council with a detailed accompanying budget. The Council will prepare a priority list and pass on the request to the Management for sanctioning of funds. Work plans are prepared depending on the nature of works and also on the nature of funds and other resources available. Committees consisting of teaching and nonteaching staff are formed for supervising the conduct of maintenance works.

https://www.prnsscollege.ac.in/facilities.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STUDENT SUPPORT SYSTEM, MERIT SCHOLARSHIP	32	109344
Financial Support from Other Sources			
a) National	DCE SCHOLARSHIPS	39	312000
b)International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Training programme in yoga	11/06/2018	20	Department of Physical Education
Scholar Support Programme	18/06/2018	40	Department of Higher Education, Kerala
Walk With a Scholar	18/06/2018	30	Department of Higher Education, Kerala
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Talent Search Test	200	0	2	2
2019	International expo of business schools by Microtech educational group	29	0	0	0
2019	INFACT differential aptitude test by Mathrubhumi	732	0	0	0
2019	Training programme for global competency by ALTIUS	0	8	0	0

| 2019 | Career orientation programme for MBA aspirants saintgits institute of management | 0 | 10 | 0 | 0 |

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
nil	0	0	WIPRO,Microtex Educational Group,Saintgits Institute of management	52	0

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	18	B.A	ECONOMICS	VARIOUS AIDED AND UNAIDED COLLEGES UNDER KANNUR UNIVERSITY	MA ECONOMICS
2018	4	BA	HISTORY	Govt.Brennan College, Nehru College, Kanhangad, Co-operative College, Madai	MA HISTORY
2018	12	BA	HINDI	Hyderabad University,Central	MA HINDI

				University of Kerala,Sreesankaracharya university of Sanskrit, Payyannur,Koyilandi, Govt.Brennan College	
2018	20	BSc	CHEMISTRY	Central University of Kerala , School of Chemical Sciences,Kannur University SN College,Kannur Nirmalagiri College,Kuthuparamba Gurudev arts and science College,Mathil,Amritha Viswa vidya peedam Sir Syed Institute ,Thaliparamba	MSc CHEMISTRY, MSc BIOTECHNOLOGY
2018	17	BSc	PHYSICS	IIT Hyderabad,NITK,Surathkal,Central University Punjab,Central University Kasargod,Christ University Bangalore,Vellur Institute of Technology,Manglore University Campus,Govt. Brennen College Thalassery,Govt. College, Kottayam,SN College Kannur	MSc PHYSICS
2018	24	BSc	MATHEMATICS	PRNSS College Govt.Brennen	MSc. MATHEMATICS

2018	12	BSc	BOTANY	Kasaragod Govt.college Kannur University Gandhi peace Foundation.	
2018	12	BSc	BOTANY	Kannur University MG College,Mahe	MSc.BOTANY
2018	11	BSc	ZOOLOGY	Manglore University, Kerala University, Govt.Brennan College, SN College, Kannur UniversityCampus, Mananthavady	MSc.ZOOLOGY
2018	6	BCOM	COMMERCE	PRNSS College MG College,Iritty	MCOM
2018	11	BA	ENGLISH	Kannur University Campus, Palayad,KMM Govt. Womens College,Govt. Brennen College,St.Aloysius,Manglore, St.Agnes college,Mangalore,Jain University, Banglore,Don Bosco college, Iritty,	MA ENGLISH,MCJ

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	1
Any Other	8

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

SPORTS	INSTITUTIONAL	103
SPORTS	UNIVERSITY	40
SPORTS	DISTRICT	7
SPORTS	STATE	5
CULTURAL	INSTITUTIONAL	162
CULTURAL	UNIVERSITY	42

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council/college union is constituted as per the Kannur university statutes and affiliated to kannur University union. The office bearers are elected through parliamentary mode of election. The principal of the college is the President of the student council. The other office bearers are the chairperson, vice chairperson, the secretary , the joint secretary, two councillors to the university union, the secretary fine arts , the student editor of the college magazine, the general captain(sports and games), the staff advisor nominated by the president in consultation with the union(with no vote),the secretary of each of the various core subjects association, one representative each of I year UG, II year UG and III year UG elected by the students of respective classes, one PG representative elected by the PG students. The vice chairperson ship and joint secretary ship are reserved for ladies. The major objectives of the union are to train the students of the college in the duties responsibilities and rights of citizenship, to promote opportunities for the development of character leadership, efficiency, knowledge and spirit of service among the students, to organize debates, seminars, work squads and similar other activities, to encourage sports, arts and other cultural, educational and recreational activities to work for the general welfare of the student community. Activities considered relevant to promote the spirit of fellowship and selfless service among the students are regularly organized. the student council/college union. Students contribution to the academic and administrative activities of the institution are ensured through representation in various committees like IQAC, AntiRagging committee, Anti ragging squad, NSS advisory board , Book club, Tourism club, Nature club, arts forum, hostel committees (men and women).

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1235

5.4.3 – Alumni contribution during the year (in Rupees) :

149000

5.4.4 – Meetings/activities organized by Alumni Association :

No. of alumni meetings held : 4 Activities 1.Interactive sessions and motivational talk for students by well paced alumni 2.Financial support for augmentation of physical facilities 3.Financial support for merit scholarships

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: The NSS management has a well structured educational system and work with a long term vision in enhancing the quality of the educational institutions under its management. Principal leads the institution with the assistance of College Council. The college council frames academic policies and programmes based on the existing rules and regulations. The Principal with the approval of the college council incorporates the plans into the institutional plan. The HOD's take a lead role in the administration of the department. Major responsibility to implement those plans is entrusted to the HODs who execute them with the cooperation of members of the department. The council nominates the members to various committees. The important committees are IQAC, Research cell, Library advisory committee, Tutorial committee and the Internal assessment committee. The IQAC plays a key role in formulating and implementing quality enhancement measures. It designs the college academic calendar and also schedules the curricular activities. Departments prepare departmental calendar in tune with the college calendar. Research committee coordinates the research activities of faculty and students. Library advisory committee formulates the rules and regulations of the library in tune with the prevailing rules of University and government. Tutorial committee monitors the tutorial classes conducted by tutors of each class and give directions for its effective implementation. Internal assessment committee redresses the grievances of students on internal evaluation. The Principal is the administrative head of the institution and monitors the administrative work. The office is headed by a Senior Superintendent and includes the head accountant, clerks, typists and last grade staff. Permanent committees like Grievance redressel cell, Election committee, Admission committee, Antiragging and ethics committee, Discipline and Student Affairs committee and Purchase committee supports the administrative functioning. In financial matters Principal is the prime authority and is wholly responsible in sanctioning and utilizing the funds. Financial sources to the college include The Kerala Govt., UGC, RUSA, University, NSS management and college level organizations like PTA, Alumni association. The recommendations of the college council, IQAC, purchase committee and infra structural committee are taken into account for the utilization of funds. Participative management is promoted at all levels. The NSS management gives functional autonomy to the institution. The Management Council, Academic Council, Faculty Council and Student Council ensure that the students and the faculty are constantly involved in the day today functioning of the institution. Principal is the primary authority in controlling the academic and administrative matters. Principal delegates duties and responsibilities to HODs and to various committees for the effective execution of work. Cocurricular and extracurricular activities are coordinated autonomously by the faculty members with the assistance of the student representatives, in consultation with the Principal under the auspices of various organizations like College Union, NSS and NCC and clubs like Nature club, tourism club, Women's cell etc.

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The 'Entrepreneurship Development Club 'of the institution makes regular visit to industries. Study tours / industrial visits are carried out to provide practical experience to the students. Students are given opportunities to meet and interact with the practitioners in order to bridge the gap between theory and practice and provide handson experience and exposure to industry/ agency culture.
Admission of Students	The college meticulously follows the admission criteria laid down by Kannur University and has a legitimate and well organized procedure for admitting the first year UG and PG students through their Centralized Admission Process (CAP). The admission is via single window system. The admission nodal officer of the college monitors the admission process in tune with the procedural formalities of the University. A committee of all HODs monitors the admission procedure.
Curriculum Development	IQAC collects feedback on curriculum from final year students annually and the analysis of student feedback is brought under the Board Of Studies of University. 15 faculty members are included in the BOS of respective discipline and has participated in curriculum related workshops and seminars. Each department has a departmental club which conducts both curricular and cocurricular activities to enrich the syllabus content. International and National seminars and academic extension activities are conducted for curriculum enrichment. As a part of curriculum enrichment institution has introduced 2 certificate and 2 diploma courses during this academic year.
Teaching and Learning	Learner centric approach is adopted. Weekly tutorial meetings, mentoring, peer teaching and remedial teaching is employed to make teachinglearning more effective. Enrichment of teaching learning process is ensured by

	conducting seminars, workshops etc and using ICT enabled techniques. Novel learning experiences provided to students through field work, data collection and analysis and integrating group projects into learning programmes. IQAC conducts academic auditing annually to ensure the quality of teaching learning and evaluation process. IQAC regularly conducts annual student feedback which helps the teachers to improve their teaching methods in accordance with the student's expectations.
Examination and Evaluation	The institution conducts mid semester and model exams regularly in the university format. The end semester examination is conducted by the university. Besides various techniques like class tests, online exams, open book examinations, quizzes, home assignments, question answer and problem solving sessions are also used for evaluation. The internal assessment of the students is done strictly based on the criteria stipulated by the university. The Grievance Redressal Cell of the institution provides the students an opportunity to redress their grievances, if any. This provides transparency and accountability to the evaluation processes.
Research and Development	All efforts are taken to inculcate a research culture in the institution under the guidance of Research cell. Procurement of research grants from agencies like UGC, DBT, KSCSTE etc is also promoted by Research cell. 6 faculty members are approved research guides of Kannur University. 3 teachers have been deputed for research under FDP in the assessment year. Consultation for PG projects to students of various institutions is offered by various departments. Various faculty members have attended in 31 International/ National seminars/ workshops. 31 papers were presented by faculty members and 5 teachers acted as resource persons in various seminars. The institution has signed MoU with one institution for research collaboration during this academic year. One faculty acted as visiting scientist at INSA.
Library, ICT and Physical Infrastructure / Instrumentation	Library: The library committee constituted by college council frames the operational strategy of the

	functioning of central library. The central library is automated and updation is done annually. Library has OPAC facility and ensures access to online journals and books using NLIST. ICT: ICT cell plans and monitors the implementation of ICT enabled techniques as an integral part of teaching and learning. Projectors and laptops made available in all departments. Computer lab is upgraded with facilities to conduct online exams for 24 students at a time. Online courses are also promoted by ICT cell. Physical infrastructure: IQAC and infrastructure committee ensures the upgradation of infrastructure facilities in the institution by timely submitting the proposals to management and other funding agencies.
Human Resource Management	The newly recruited faculty members are given proper orientation in teaching, mentoring and evaluation methods by the IQAC. Teaching and nonteaching faculty are encouraged to attend inservice training programmes, orientation and refresher programmes in order to update their knowledge for effective transaction of the curriculum. Faculty members are entrusted with duties as conveners or members of various committees in which they are interested so that they get an opportunity to develop, execute their ideas and utilise their potentialities. The students are also encouraged to participate in various curricular and extracurricular activities organized by the institution through the various college and department level clubs to get an opportunity to develop their latent talents.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Admission to first year UG and PG classes is done through a centralized admission process CAP implemented by the University. It is completely automated and monitored by admission nodal officer to ensure the compliance of the rules laid down by University. Enrolled students are supported to get scholarships and grants from Govt. and other agencies via online submission. Student Support System functions in the college to provide necessary financial

	support to the needy. Mentoring system ensures the overall development of the students.
Examination	External or end semester examinations are conducted by University. The examination registration, issue of hall ticket, uploading of internal marks, downloading of results etc are through online portal of University. The IA coordinator of the college monitors and ensures that exam related correspondences are completed within the stipulated time. Innovations are brought about in the mode of conducting internal examinations and the continuous evaluation permissible within the frame work of university curriculum.
Planning and Development	The NSS executive council and Colleges' Central Committee instruct the Principal in coordinating the academic and administrative activities. The college has a statutory council headed by the Principal and represented by HODs, two elected representatives of teachers, superintendent of the administrative office and the librarian and meets at regular intervals to plan and review the functioning of the college. The college level programmes are organized by various cells and forums as per the recommendations of the college council. IQAC ensures the excellence of the institution by the enhancement and sustenance of quality
Administration	Administrative functioning of the college is headed by Principal with the help of administrative staff. College office is fully automated. Students' database and attendance is maintained using ecollege solutions software. Salary of teaching and nonteaching staff is disbursed online by SPARK software of Govt. of Kerala. All correspondence to our higher authorities of University, UGC and government are through emails. Government/ University/ University orders and circulars are received through mails only. All types of administrative and academic reports to higher authorities are submitted online.
Finance and Accounts	The college follows a well defined financial policy. Since our college is under the corporate management of NSS,

the annual planning and budgeting towards infrastructural development comes under the annual budget of NSS itself. Other financial resources are mainly available from Government, UGC and PTA. The HODs submit their requirements and are prioritized by the concerned committees (purchase, library, UGC cell, PTA executive etc.) and then recommended and forwarded by the college council to the planning board for ratification. Audited statements and utilization certificates are submitted to the concerned agencies by the Principals office in time.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	THUSHAR SOUBHARI	FLAIR INDUCTION PROGRAMME	NIL	2000
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on restructuring undergraduate curriculum	NA	11/10/2018	11/10/2018	48	0
2019	NA	Training Programme in software ecollege solutions in MIS	01/03/2019	02/03/2019	2	11
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration

programme				
Short term course	3	10/10/2018	16/10/2018	7
Short term course	4	07/05/2019	11/05/2019	5
Short term course	1	12/12/2018	18/12/2018	7
Short term course	3	29/10/2018	03/11/2018	6
Short term course	1	06/05/2019	10/05/2019	5
Short term course	1	11/03/2019	15/03/2019	5
Refresher course	2	31/12/2018	19/01/2019	21
Refresher course	1	24/07/2018	13/08/2018	23
Refresher course	2	06/03/2019	26/03/2019	21
Refresher course	2	22/11/2018	12/12/2018	22
Orienation programme	1	14/01/2019	09/02/2019	28
Faculty improvement programme	3	01/06/2018	31/05/2019	12 mon

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	1	6

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is done by the competent chartered accountant of NSS headquarters. External auditing is done by Government agencies Deputy director of Collegiate Education (DDCE) office, Kozhikode and Auditor General (AG) office, Thiruvananthapuram. Internal audit is done every year and audit by DDCE and AG's office are done on the retirement of a Principal or within two or three years whichever is the earliest. Audit of PTA fund generated internally is audited by faculty members of commerce department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA, ALUMNI	2636935	ACADEMIC AND INFRASTRUCTURE DEVELOPMENT

View File

6.4.3 – Total corpus fund generated

2700000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External academic experts	Yes	IQAC
Administrative	Yes	Deputy directorate of collegeiate education	No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA supports and provides financial assistance for the augmentation of academic and infrastructural facilities in the college. The major activities by PTA during the academic year 1. Infrastructural development CCTV installation 2. Academicprovided financial support to departments to conduct seminars and workshops and cash prizes awarded to meritorious students in curricular and extracurricular activities 3. Maintenance of physical facilities Renovation of canteen, computer lab, beautification of campus, electrical maintenance 4. The PTA executive acts as an advisory body and provides maximum support to maintain a conducive academic atmosphere within the institution

6.5.3 – Development programmes for support staff (at least three)

1.Training given to support staff for the administration by NSS management 2.Training in egrantz software for procuring students scholarship given to concerned staff 3. Training given to concerned staff for RUSA implementation

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Signed MoU with Center of continuing Education, Kerala (CCEK) and the college recognized as its sub center. Two diploma courses DCA and PG diploma in Shipping and logistic have been successfully completed. 2. Submitted proposal to RUSA 2.0 and 2 crores.sanctioned. 3. Signed MoU with S N College, Kannur for research collaboration

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation to freshers	09/07/2018	05/09/2018	20/09/2018	450
2018	Workshop on curriculum revision	24/09/2018	11/10/2018	11/10/2019	450
2019	Training to administrative staff	23/01/2019	01/03/2019	02/03/2019	11

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk on Gender Equity in Higher Education by activist Ms.C K Janu in connection with International Womens Day celebration	08/03/2019	08/03/2019	326	72
Talk on Cyber security and gender parity by Mr. PriyeshK , Civil Police Officer	15/02/2019	15/02/2019	188	36

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution conducted Green Audit and biodiversity audit with the support of staff and students of the college. College possesses scattered buildings, old electrical wiring and accessories usually made a hike in our electricity bills. The institution took constructive steps to change the electrification, switch boards, panel boards, lights and fans in stages. Rs 10 lakhs is earmarked for the proposed solar power plant of 10KW under RUSA 2.0 Project. Biodiversity audit was also conducted by natural science departments to make aware of the fauna and flora of the campus. Department of Zoology maintains a 'Butterfly Garden' in the campus. Department of Botany maintains a 'Medicinal Plant Garden' and 'Mango Germplasm' in the campus. Plant diversity of our campus is supplemented by the surrounding cashew and teak plantations. College took measures to repair the damaged pipes and taps for the effective and judicious usage of water. Rain water is being collected in the inbuilt catchment area of the campus so as to recharge the ground water. Besides we have two rainwater harvesting tanks of 1 lakh litre capacity each for the general purposes of the campus and a separate tank in the ladies hostel. 50 of

water requirement of the institution is met from the rain water harvesting. The campus follows a very systematic waste collection and segregation process. The plastic waste collected is periodically removed from the campus by the authorities of Mattanur Municipality. There is a vermin compost unit in the campus and pipe composts near every block to process the organic waste. Our sincere efforts for carbon neutrality include the planting of trees by NCC and NSS volunteers, dependence on public transport by staff and students, segregation of degradable and non degradable waste and disposal in the campus in eco friendly manner and collection and segregation of plastic waste with the help of students and handing over them to external agency for recycling.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	No	0
Ramp/Rails	Yes	4
Braille Software/facilities	No	0
Rest Rooms	Yes	4
Scribes for examination	Yes	3
Special skill development for differently abled students	No	0
Any other similar facility	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	3	28/07/2018	6	Rescue operations in Flood affected areas	Water logging in houses	41
2018	1	4	21/08/2018	10	Financial and Material Contribution to Flood and Landslide Victims	Loss of property	250
2018	1	3	28/08/2018	24	Sanitation Works to help Flood Victims	Pollution of wells	163

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar and Hand Book	12/06/2018	The vision and mission of the institution is explicitly stated in the hand book which lays emphasis on upholding the democratic and multicultural values as the basis of higher education. The hand book includes the general rules and regulations of the institution with regard to conduct in and out of the campus with a view to serve national vision and aspirations from a regional platform.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Visit to Old age home	02/02/2019	02/02/2019	152
Heritage walk with Padmasree Meenakshi Amma and freedom fighter K Narayanan.	25/01/2019	25/01/2019	174
National Seminar entitled Science vs PseudoscienceThe criteria for demarcation	01/02/2019	01/02/2019	120
Honoured senior citizens on International Day of Older Persons	01/10/2018	01/10/2018	57

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Green audit conducted • Green protocol strictly followed. Use of flex banners and plastic carry bags banned • Pipe composts maintained near every block to collect biodegradable waste. • Separate bins are installed for plastic and non plastic wastes • Butter fly garden and medicinal plant garden maintained by Zoology and Botany departments • Trees planted and nurtured by NCC and NSS volunteers • Azolla cultivation for agricultural purposes

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice I • Title : Nurturing Environmental Consciousness • Goal : As young citizens and future decision makers in society, students have to be instilled with a sense of commitment and responsibility to protect the environment.A unified approach to the protection of the environment inherent in the country's cultural and religious ethos which emphasizes the symbiotic

relationship between the natural environment and the human community will benefit student consciousness and future welfare of the greater population.Voluntary participation in activities that enable them to nurture environmental consciousness will have a significant effect upon sustainable environment. Environment sensitivity and awareness can create in them a sense of respect towards nature and be conscious of the collective ethical responsibility to appreciate the mutual interdependence of all species on earth.These are the goals of the best practice conceived under the present title. • The Context : In solidarity with the global concerns to equip the young generation to engage themselves with a lifelong value oriented goal to protect the natural environment, our students ought to be empowered to tackle environmental issues.The human beings' right to live in an unpolluted environment depends on his ability to live in harmony with nature.Fostering a culture of environmental consciousness among the young generation is the need of the hour. The worldwide endeavours to ensure man's sensible interaction with the biophysical environment have to be carried forward by today's youth enabling them to build a better planet for future generations to live.In a campus sprawling across 105 acres, the need to preserve the fauna and flora, conservation of water, energy, soil etc. will guarantee the foundation for a sustainable environment. To be aware of the conservation of the immediate environment will lead to the safeguarding of the distant environment ensuring an ecologically stable natural environment. • The Practice :The campus follows a very systematic waste collection and segregation process. The plastic waste collected is periodically removed from the campus by the authorities of Mattanur Municipality. There is a vermin compost unit in the campus and pipe composts near every block to process the organic waste. Students are encouraged to create minimum waste in the campus by bringing food in steel tiffin boxes, water in steel bottles etc. They are not allowed to bring plastic carry bag to fold the tiffin. Ewastes are stored in secured place with a view to reuse some of its working parts. The equipments which cannot be reused are managed by handing over the same to Clean Kerala Mission Project of Govt. of Kerala after official procedures. The institution conducted Green Audit and biodiversity audit with the support of staff and students of the college. College possesses scattered buildings, old electrical wiring and accessories usually made a hike in our electricity bills. The institution took constructive steps to change the electrification, switch boards, panel boards, lights and fans in stages. Rs 10 lakhs is earmarked for the proposed solar power plant of 10KW under RUSA 2.0 Project. College took measures to repair the damaged pipes and taps for the effective and judicious usage of water. Rain water is being collected in the inbuilt catchment area of the campus so as to recharge the ground water. Besides we have two rainwater harvesting tanks of 1 lakh litre capacity each for the general purposes of the campus and a separate tank in the ladies hostel. 50 of water requirement of the institution is met from the rain water harvesting. Biodiversity audit was also conducted by natural science departments to make aware of the fauna and flora of the campus. Department of Zoology maintains a 'Butterfly Garden' in the campus. Department of Botany maintains a 'Medicinal Plant Garden' and 'Mango Germplasm' in the campus. Plant diversity of our campus is supplemented by the surrounding cashew and teak plantations. Institution takes extreme care in managing the hazardous wastes like chemicals and acids from the laboratories. They are properly collected and disposed in an ecofriendly manner. Department of Chemistry takes initiatives to shift from conventional practices to micro scale analysis. Our sincere efforts for carbon neutrality include the planting of trees by NCC and NSS volunteers with the support of Social Forestry Department of the Government, dependence on public transport by staff and students, segregation of degradable and non degradable waste and disposal in the campus in ecofriendly manner and collection and segregation of plastic waste with the help of students and handing over them to external agency for recycling. Best Practice II • Title

:Fostering a culture of philanthropy • Goal : Learning process has to be seamlessly merged with various kinds of service and extension activities both for placing education on firm social grounds and also for inculcating a sense of volunteerism among the students. Often the under graduate curricula and syllabi do not go hand in hand with the immediate social reality from which the student community is drawn.Therefore the college has come up with various kinds of activities which would reinforce formal curricular transactions with service, extension and volunteering activities to make the learning process active, inclusive and socially oriented. • The Context :The students often fail to emotionally involve themselves with the learning process because they fail to see any immediate social relevance to what they are being taught in the classrooms. In the realm of higher education such direct social ties are not always present. Therefore the college felt the need to orient the students towards voluntary activity aimed at social service and renovation. Curriculum also lacked specific society oriented modules which would have given the students an opportunity to socialize with the communities around the college. Such activities reinforced the knowledge seeking, knowledge disseminating and knowledge applying aspects of higher education thereby giving the students a complete opportunity for personality development. Lack of interest in social problems and public themes was another problem that needed to be addressed by introducing various kinds of activities in which the students could involve themselves by their own free will. • The Practice: The deficiency of the curriculum, especially in those areas which calls for extension activities and services, is experienced in the form of lack of interest of a student towards academic matters. Such apathy affects classroom participation and involvement in curricular activities. Organizations like NSS and NCC in the college were carrying out the responsibility of promoting the spirit of social service and volunteerism. They practised innovative ideas like adoption of villages, building homes for homeless or helping to build homes for less privileged classmates, blood donation forums and conducting socioeconomic surveys etc in addition to the already existing itinerary of NSS and NCC. Thus the voluntary activities which had been the practice of these organizations were given a new direction towards the fullfilment of social needs and thereby instilled with an immediate social commitment. Once this practice began showing results a module consisting of voluntary service was appended to the activities of the various other clubs, forums and associations which were active in the college. These voluntary modules were incorporated after holding consultations with the students who were involved in various clubs and forums.Planting trees, cleaning public places, programs for plastic waste management, conducting socio economic surveys to realize the needs of the people around the college, visit to old age homes, conducting SWAP shops, medical camps and disease detection programs and energy conservation programs were some of the voluntary tasks taken up by the students and teachers belonging to different clubs. The volunteers offered help to people affected in the flood during last year by donating dress, food and other household items who lost everything. They also took part in the cleaning activity of the public places and houses affected by flood. Students are also trained to help patients either monetary or palliative grounds. For collecting the money they conduct food fest by preparing various delicious foods in their home and conducting the fest in the campus. Usually the amount accumulated from food fest donates to a needy person or charitable homes. Another major endeavor taken up by the volunteer students is awareness programmes which include cycle rally against drugs use, rallies for the conservation of energy, flash mob against contagious diseases etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.prnsscollege.ac.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Envisioned by the illustrious leader, social reformer, and great educationist Padmabooshan Sri. Mannathu Padmanabhan and established in the year 1964, Pazhassi Raja N .S.S College is one of the pioneering institutions of higher education in Kerala. Named after the great patriot, Sri. Kerala Varma Pazhassi Raja, the martyr who stands unique among the rich array of freedom fighters, Pazhassi Raja N.S.S. College had its beginning as a junior college in 1964. The college, popularly known as Mattanur College, is now one of the most prominent among the several educational institutions of Nair Service Society (N.S.S), This College is the fulfillment of the long cherished aspirations of the socially and educationally backward people on the eastern provinces of Kannur district. During the initial period of its establishment this was the only higher education institution that accomplished its vision of fulfilling the requirements of higher education of the people in the neighbouring villages. True to its vision, the college aims at ensuring equity by providing quality education to students from diverse socioeconomic backgrounds. Catering to the pedagogic needs and objectives of the region, our equitable educational system seeks to redress the socioeconomic inequalities and to ensure social inclusion and socioeconomic mobility. In addition to academic achievements, the college has a unique reputation in arts, sports and games. The college has been making its mark in the University, InterUniversity Youth Festivals, University Inter University sports and games tournaments for several years. Ever since its inception, the institution takes pride in claiming to be one of the outstanding centers of higher education progressively achieving excellence in curricular, cocurricular and extracurricular activities.

Provide the weblink of the institution
https://www.prnsscollege.ac.in/index.php

8.Future Plans of Actions for Next Academic Year

• Curricular aspects: Introduce new value added courses Initiate the process to commence Post Graduate Programme in Chemistry • Teaching learning and Evaluation: Strengthen ICT enabled teaching learning by introducing new courses in MOODLE platform, Apply for the status of NPTEL local chapter • Research, Innovation and Extension: Mobilize resources for research by submitting project proposals to funding agencies, Apply for Innovation and Entrepreneurship development center in the college ,establish a nodal center for promotion of solar energy in collaboration with IITM. • Infrastructure and Learning Resources: Construction of new academic block constituting class rooms and seminar hall with modern ICT facilities, Renovate laboratory of Research Department of Chemistry • Student Support and Progression: Procure more number of student scholarships, Initiate measures to invite reputed companies for conducting placement drives in the institution • Governance, Leadership and Management: Organise administrative training programmes for nonteaching staff in collaboration with Institute of Management in Government, Support research initiatives among faculty by funding projects and workshops, and facilitating travel grants for the purpose of research • Institutional values and Best practices: Organise awareness programmes and initiatives to prevent drastic climatic changes and global warming, Training programmes to student for creating awareness among public on switching to alternative energy resources, organize special skill development programmes for differentially abled students